

~~SECRET~~

WORKING PAPER

31 July 1967

SUBJECT: Materials Handling in CSD/SBB

*Soviet Bloc Branch*

25X1

CSD/SBB receives approximately 250 intelligence reports (IR's) per month. These average approximately 10 photo enclosures each. Every report is scanned, analyzed and processed into appropriate files. The majority of the reports are found in the CSD Installation Files. These contain 107 linear feet of materials, the result of 20 months of processing of IR's.

Remaining IR's are processed into analysts files, Handbooks, or may be destroyed at the discretion of the individual analyst; it is estimated that approximately 25-35% of the total material contained in the IR's is disposed of in this manner.

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